

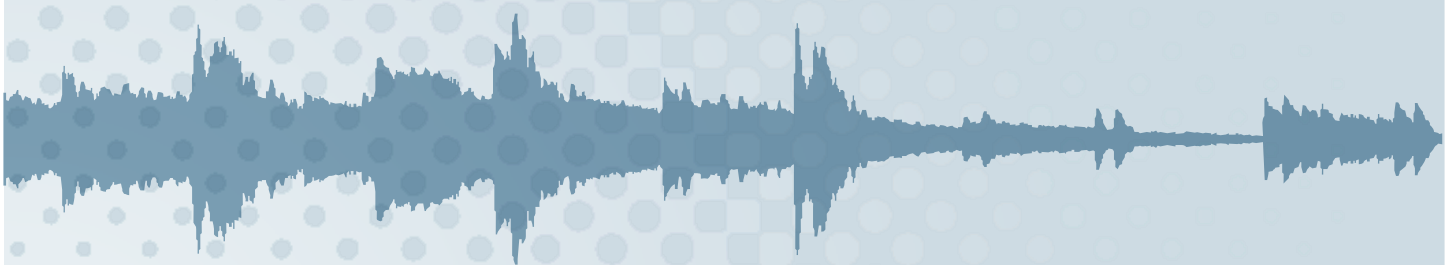
Top Listening Tips for Leaders & Managers

MAKE YOURSELF AVAILABLE

GIVE YOUR COMPLETE ATTENTION

WRITE DOWN KEY POINTS

UNDERSTAND THE MESSAGE



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